

## **Diversity Council Minutes – Wed. April 13, 2005**

### **Presiding:**

Gordon Flake, committee chair

### **Members Present:**

Kathy Ahlmark, William Boyd, Alyce Bradbury, Sharon Bryant, Gordon Flake, Rodrigo Franco, Veronica Godfrey (BIG, non-voting), David Goulding, Mike Humble, Ginny Ivanoff (OEEO, non-voting), Harriet Kinyamu, Charle League, Alicia Moore, Bill Quattlebaum, Boris Risek, Gerard Roman (OEEO, non-voting), Bill Steinmetz, and Linda Yu

### **Members Absent:**

Janice Allen (alternate), Cliff Baldwin, Ron Herbert (NIH catalyst, non-voting), Ethel Jackson, Bill Jirles, Jackie Locklear, Lisa Rogers, Molly Vallant (non-voting)

## ***Old Business***

### **A. Minutes**

The March 16, 2005 minutes were reviewed and approved unanimously.

### **B. Reports**

**1. Spirit Lecture:** Dr. Shirley Malcom gave the lecture on March 31 from 1:00-2:00pm, and had approximately 120 attendees. Students from three local schools attended, and the efforts of the NIEHS Education Committee and the Diversity Council were well coordinated and deemed a success. It has been suggested that in the future these lectures be at the level of the NIEHS audience, and perhaps have a separate lecture at the student level.

**2. Clerical/Admin/Secretarial/Technical (CAST) Committee:** Posters for the two events are up, and both events will be held on April 27, 2005. The first event will be *Enrich Your Mind: Online Degrees and Evening Education* featuring North Carolina Central University's Online Education Program and Duke University's Masters of Arts in Liberal Studies Program from 10:00-11:45. The second event will be *Presenting a Professional Image* by Bev Dwane, Image Consulting, L.L.C. from 2:00-3:00.

**3. Asian Pacific Islander Subcommittee:** Dr. Jim Chang, Director of the Army Research Office, has accepted the invitation to speak at this event. The subcommittee has suggested that several other groups be invited: Indian dancers, Chinese traditional music group, and others. A reception consisting of Asian dishes will follow the speaker, and it has been suggested that we invite the employees of the Army Research Lab to attend the event.

**4. Disability Subcommittee:** They will have their first meeting next week.

**5. Privacy Needs:** No updates at this time. We would like a list of rooms that might be available.

***New Business***

**1. Hispanic Subcommittee:** The subcommittee has met and discussed speakers for the September event. There is some flexibility on the date, and a more notable speaker could be chosen. We would like to have Dr. Wilson sign off on the invitation.

**2. Diversity Council Group photo:** Another group photo will be taken next week for those that missed the first one. Those that missed the first photo have already been notified.

**3. Future Diversity Council Meetings:** A list of future meeting dates and locations was passed out to the members.

***Adjourn:***

Minutes taken and respectfully submitted by Kathy A. Ahlmark, 4/13/05.